

# Charnwood Foxes AGM

Loughborough Leisure Centre on

17<sup>th</sup> April 2016

## **Attendees:**

David Cladingboel (Chair), Phil Townes (Treasurer), Nicolette Potton (Secretary), Nina Walker, John Walker, Debbie Brown, Gisella Davis, Terry Simpson, Karen Simpson, Rachel Bazire, Adam Holownia, Claire Birch, The Conways

## **Apologies**

Ros Townes, Alistair Hutchinson

## **2. Review of Minutes**

Minutes from AGM on 26/04/2015 agreed

## **3. Chairmans Report**

The Chair wished to thank everyone for the time and commitment they put into helping the club to run. He especially thanked the volunteers supporting members in their swimming, over the last 12 months we have had 7 volunteers helping out. Some of these volunteers are now moving on to pastures new for example joining the army or away to university and so by the end of the summer we will be down to one volunteer, Alan.

AP: David to recruit new volunteers from his school.

David also wanted to express his thanks to Phil for setting up the new website which is now free to run. He has spent a lot of time making sure the transition was seamless and has added some new features to the site such as a hall of fame recording members swimming successes.

AP: Poster advertising website to be created and displayed near paypoint.

## **4. Secretarys Report**

Apart from minutes, nothing to report.

## **5. Treasurers Report**

Have had limited outgoings this year.

Total Income: £594.13

Total Expenditure: £128.40

AP: With such healthy finances it was agreed that badges would be free for foreseeable future.

AP: Signatories need to be changed over.

Approximate balance to date: £7.5k

## **6. PR/Social Report**

Ros sends her apologies for tonight but sent some ideas and action points to be raised. In order to help engender a greater community feel to the group it was thought a good idea to have a few social events throughout the year. Enabling members to meet and get to know each other better. A range of ideas were muted from Christmas party, picnics to splash pool visits. It was decided to start with a summer BBQ before the summer term finishes. The BBQ will be a bring your own event to be held at the lower Beacon car park.

AP: Poster to be put up advertising the event and nearer the time a sign up sheet.

AP: Ask the centre if we could have the inflatables one day

AP: Christmas Party ideas; a few drinks and nibbles, with a Santa and maybe see if the soft play could be opened?

It was discussed that there had been on occasion a clash between different members needs and that maybe some relatives of members had maybe not fully understood the needs of other members of the group. It was decided that an acronym of our core values and a mission statement might be of value.

AP: Terry has agreed to put an acronym and a mission statement together, which can be reviewed at a later session.

AP: Phil to look at creating a section on the website with links to sites that might help people to understand the diversity of our groups members.

AP: Is it worth putting something on the membership form about diversity, visible and hidden disabilities etc.

## **7. Publicity Review**

2014/15 89 families on the books but only 44 attending

2015/16 72 families on the books but 52 attending.

AP: David to remove non-attendees from the register and to ensure attendees details are still correct.

AP: John to tweak the poster so we can ensure the information on the group is still displayed in key places.

## **9. Cleaning**

Nina had a fall a few weeks ago and was luckily not seriously hurt, it appears the cleaners have been more considerate since then and in fact were not there this week. It is hoped that this may have made them realise the danger.

David just wanted to raise the point that cleaning during the session appears to have stopped.

## **9. Shower chair**

After 12 months of chasing up it looks like the saga might finally be at an end. Fusion has made payment for the chair, once this has cleared it will be shipped out.

The club couch is being stored in the same room as the toys.

AP: a new lock is to be purchased for the toy box so that it is easier to access it.

AP: a wish list of toys/swimming accessories are to be emailed to Phil, who will look at costs and purchasing, as the box has never been fully replenished since the fire.

AP: just a reminder that some of the toys/swimming aids need to be taken home after use and dried fully before being returned to the box.

## **10. Election of officers**

Chair - David Cladingboel -NP proposed, NW Seconded

Secretary - Nicolette Potton - DC proposed, NW seconded

Treasurer - Phil Townes - NW proposed, G seconded

Social - Ros Townes- DC proposed, PT seconded

Rota - Rachael will need to step down as she is moving to the Lake District in the summer. She will ask around for volunteers to take over.

## **A.O.B**

Insurance for volunteers. A discussion was held re insurance in general as well as for volunteers.

AP: it was decided that first we had to see what the relationship between the club and Fusion is. To double check that we are currently covered by their public liability and to then see what their perspective is on volunteers. David to follow up.

It was felt that volunteers at the club had a very light touch and where there to support, all decisions on safety were overseen by the lifeguards and that they had ultimate responsibility.

AP: At next meeting to relay findings back, if we feel the club needs further public liability or volunteer insurance then to look at the best way to achieve this, either independently or through another governing body such as Voluntary Action or ASA.

## **Dates of next meeting:**

10<sup>th</sup> July - to look at Action Points, arrange next social and agree date for Christmas party.